

**64I-4.001 Procedures to Be Followed by Department of Health (DOH) Personnel When Investigating Florida Clean Indoor Air Act (FCIAA) Complaints and Notifying Alleged Violators.**

(1) During inspections, DOH environmental health personnel shall document all observed violations of the Florida Clean Indoor Air Act (FCIAA) according to the requirements of Chapter 64I-4, F.A.C.

(2) Upon completion of the on-site inspection, DOH environmental health personnel shall complete the required sections of the Request for Inspection Form, DH 1026, 11/03, a copy of which may be obtained from the Department of Health, Division of Health Access and Tobacco, 4052 Bald Cypress Way, Bin C23, Tallahassee, FL 32399-1743, and which is incorporated herein by reference, reporting that:

(a) The enclosed indoor workplace is not in compliance with the FCIAA and administrative proceedings shall be initiated, or

(b) There were no violations of the FCIAA found and the case shall be closed.

(3) The county health department director or administrator will forward the completed inspection form to the Division of Health Access and Tobacco, 4052 Bald Cypress Way, Bin C23, Tallahassee, FL 32399-1743.

(4) Upon receipt of the county health department report, the Division of Health Access and Tobacco shall:

(a) Initiate administrative procedures according to the provisions of Chapter 120, F.S., or

(b) Close the case.

*Specific Authority 386.207, 386.2125 FS. Law Implemented 381.0012, 386.206, 386.207 FS. History—New 2-27-94, Amended 4-2-96, Formerly 10D-105.008, 64D-1.001, Amended 11-5-02, 8-16-04, Formerly 64E-25.001.*